General Information

- Kindy photographs generally occur in third term.
- School visits happen in your child’s last term at kindy.

Fees

Kindy - 4 sessions per week: $80.00 per term
(To be confirmed at AGM in week 3)
- $5 discount if Kindy fee paid in first 3 weeks of each term eg. $75
- Direct deposits can be made:
  Name: Kapunda Kindergarten Inc.
  BSB: 105-055
  Acc No: 035022740
  OR
- Please place your fees in an envelope and post into the locked letter box located on the kitchen wall.

Other Services Provided

Playgroup for 0 – 5 year olds.
  - Friday - 12:30 to 2:30 pm.
Occasional Care. Thurs - 8:45am to 11.30am
  Thurs - 12 noon to 2:45pm
  Frid - 8:45am to 11.30am

Any other queries - please talk with the kindy staff or kindy Governing Council.

Occasional care

Is a short term, local child care service that is integrated with other family services. The Primary target group is the children of parents not in the workforce. Occasional care provides a break for parents at home to give them time to themselves and the opportunity to attend other commitments.

Priority of Access

Children with parents not in the paid workforce.
Children not enrolled in other children’s services.
Families on low incomes.

Age group of children

Children between the age of 2 and 5 years with a maximum of 10 children per session.
  8 for a full booking.
  2 spaces for emergencies.

What to Bring to Occasional Care

Food for a snack. If your child is in nappies, these must be provided. There are no washing facilities, so all soiled clothes will be placed in a plastic bag and put in your child’s bag. Please name all items.

Fees

Full fee - $5.00
Reduced Fee - $1.50 (a Health Care Card will need to be shown to receive this benefit).
Family concessions are also available for more than one family member using the service.

Session Fees must be paid at the beginning of each session.
Welcome to Kapunda Kindy!

We anticipate your child’s stay with us will be a fun time of learning, positive play and meeting new people.

Eligible Age

We currently offer four full terms of “kindy” to any child prior to their commencing school. Please consult with the Director to ascertain your child’s start date.

Sessions

Kindy days are: Mon, Tues, Wed, Thurs
Friday once a fortnight
Session Times: Mon-Thurs 8:45am—3:30pm
Friday 8:45am—11:45am

Your child is eligible for 2 full days of kindy and a half day on a Friday once a fortnight. The 2 full day groups for you to choose from are Mon/Wed or Tues/Thurs. Please see the Director for alternate options under exceptional circumstances.

Arriving & Departing

On arrival, please bring your child into the kindy, assist them to unpack their bag and help them feel settled. Feel free to stay and join in activities with your child.

When the kindy doors open you are required to sign your child in. You are also required to sign your child out at the end of the day.

If your child is not attending kindy on a particular day, please phone and let the staff know. If the usual person/s is not collecting your child, please notify staff and fill in the “Variation of Pick Up Book”. If at all possible, please inform your child if you are not collecting them yourself to save distress.

Please ensure you are at kindy by 3:30pm to collect your child. Late collection can distress your child and staff often have meetings they need to attend and other duties to prepare for the next day.

Food

- Lunch: Sandwich, cheese, fritz dry biscuits, salads and a snack of fruit.
- Snacks: Please send fruit and a healthy snack for morning/afternoon sessions. We prefer no sweets or chocolate.

Please refer to our Healthy Food Policy and Get Up and Grow Brochures in your enrolment package.

Drinks: For $5 we will supply your child with a BPA free drink bottle. We will wash and refill these with water daily.

No Popcorn thankyou – choking hazard
NO PEANUT PRODUCTS ALLOWED
(we have a children with severe allergies)

Lunch boxes are normally placed in the shelves near the front door. Please place any items needing refrigerating in the fridge box provided. Use the permanent texta provided to write your child’s name and date on the item.

We have a set snack and lunch time and the children may also just help themselves throughout the day. A breakfast program operates in the morning with toast and cereal available. All children may access this.

PLEASE LABEL ALL LUNCH BOXES AND KINDY BAGS.

Clothing

PLEASE NAME ALL ITEMS! (Including Shoes)

Please send your child in appropriate clothes for the weather and in summer please wear a polo shirt. We find rubber boots, thongs and slip-on shoes limit the children in what play equipment they can safely use.

Kindy Iron on logos are available for $10.

Hats

Centre policy states that hats are to be worn in Term 1 & 4 when children are outside. Your child will be given a hat when they first start Kindy. Hats are kept at the centre and washed regularly.

Lost Property

Check this regularly. It is kept under the parent bench in a clear labelled plastic container.

Sunscreen

If you wish to use sunscreen we encourage parents to apply sunscreen to their child before kindy. We do have sunscreen at Kindy available on the parent bench.

Behaviour

We believe that all children have the right to feel safe and that there is nothing so bad that you cannot talk about it. We expect children to behave within these guidelines.

Illness

Please do not send your child to kindy if they are sick. If your child becomes ill or injured at kindy you will be notified. Please remember to notify staff of any special health issues (eg asthma). If your child should develop a contagious illness, please notify kindy immediately.

Grievances

Please feel comfortable to approach staff regarding any concerns you may have. We will happily make time to discuss and put negotiate appropriate outcomes.

Please refer to Grievance Procedure Policy.